



# Alfalah Securities

## **Guidelines for Account Opening**

This investor account opening form consists of **Six Easy Steps**.

Please follow the instructions to successfully complete your Account Opening Procedure:

1. Attach Attested CNIC copy if Pakistani Resident or Passport copy if Non Resident for the following persons:
  - a. Account Holder(s).
  - b. Joint Holder in case of Joint account.
  - c. Nominee in case of individual account.
2. Proof of Employment / Business
3. Zakat Declaration. (If applicable)
4. Attach cheque of minimum Rs. 5,000/- in favor of “ **Alfalah Securities (Pvt.) Ltd Client Account**”. This amount will be credited to your account and will be available for trading.
5. CDC Account opening form must be verified from your banker.
6. The duly filled and signed Account Opening Form along with necessary documents and cheque may please be submitted to:

### **Alfalah Securities (Pvt.) Ltd**

**e- Falah Trade desk**

8<sup>th</sup> Floor, Bahria Complex III, M.T Khan Road, Karachi, Pakistan.

UAN: 111 237(AFS) 111

PABX: +92-21-35645090-5

[www.alfalahsec.com](http://www.alfalahsec.com) | [info@alfalahsec.com](mailto:info@alfalahsec.com)

For further details regarding account opening & Online Trading, Please contact us @ +92- (0) 21 - 111 -237 -111 or email at [info@alfalahsec.com](mailto:info@alfalahsec.com)

## **Fund transfer and withdrawal procedure**

The facility allows quick flow of money in and out of the account so that you can benefit the most from it.

### **Deposit Funds**

**Mail Your Cheque or Pay orders:** Mail a check made payable to "**Alfalah Securities (Pvt.) Ltd Client Account**" to make your deposit. You can courier cross cheque to our head office at following address:

**Alfalah Securities (Pvt.) Ltd**

e- Falah Trade Desk

8<sup>th</sup> Floor, Bahria Complex III, M.T Khan Road, Karachi, Pakistan.

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### **Withdrawal Funds**

To withdrawal of funds from your **e-Falah** Trade account, simply use the withdrawal request option in online trading terminal. Please note that you should also submit your bank account details when opening an account. The bank account title should match with the **e-Falah** Trade online account title as fund transfer to other accounts is not allowed by the regulatory authorities. Your intimation to withdraw funds will be dealt by our Customer Service department and funds will be credited on-line to your bank account in the following day. You will receive an email confirming the funds transfer to your account.

Or

You can email your withdrawal request at [Info@alfalahsec.com](mailto:Info@alfalahsec.com)

If you are facing any problem regarding funds transfer or withdrawal, please email us at [info@alfalahsec.com](mailto:info@alfalahsec.com) or Contact us at UAN: +92 (0) 21 111 237(AFS) 111 PABX: +92-(0) 21-35645090-5.

**Electronic Fund Transfer (Same Bank to Bank):** If you have an account in the banks mentioned below and your branch offers electronic fund transfer facility, you can transfer fund electronically.

| Bank                | Title of Account                              | Branch         | Account Number                  |
|---------------------|---|----------------|---------------------------------|
| ALLIED BANK         | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK81ABPA0010037068420013        |
| BANK ALFALAH LTD    | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK74ALFH0012001003288108        |
| BANK AL-HABIB       | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK48-BAHL-1012-0081-006619-01-3 |
| DUBAI ISLAMIC BANK  | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK02DUIB0000000035345001        |
| HBL BANK            | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK41-HABB-00357900113103        |
| MEEZAN BANK LTD     | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK27-MEZN-0099-0901-0217-8994   |
| NIB BANK            | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK31-NIBP-0000-0000-1562-4469   |
| SONERI BANK LTD     | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK28SONE0012001022255121        |
| UNITED BANK LIMITED | ALFALAH SECURITIES (PVT) LTD – CLIENT ACCOUNT | PSX            | PK25-UNIL-0109-0002-3019-1233   |
| BANK ISLAMI         | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK70BKIP00020112929001          |
| BANK OF PINJAB      | ALFALAH SECURITIES (PVT) LTD                  | I.I Chundrigar | PK92-BPUN-2390-0500-2218-0007   |
| FAYSAL BANK LTD     | ALFALAH SECURITIES (PVT) LTD                  | I.I Chundrigar | PK18FAYS0424007900192637        |
| HABIB METRO         | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK89-MPBL-0118-0271-4011-9361   |
| J.S BANK LIMITED    | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK53JSBL9005000000123600        |
| MCB BANK LTD        | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK60-MUCB-0106-3010-1004-7234   |
| NATIONAL BANK       | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK34NBPA2060004016825542        |
| SILK BANK LIMITED   | ALFALAH SECURITIES (PVT) LTD                  | MAIN BRANCH    | PK95-SAUD-0000-0020-0612-1708   |
| SUMMIT BANK LIMITED | ALFALAH SECURITIES (PVT) LTD                  | PSX            | PK15SUMB0205027140101792        |

After fund transfer, please email us the details of transaction (Receipt No, Branch, Amount etc.) immediately at [info@alfalahsec.com](mailto:info@alfalahsec.com) and call our customer services @ +92 (0) 21 111 237(AFS) 111, PABX 021-35645090-95. As soon as we received confirmation of your transaction, it will be posted to your account and the funds will reflect in your online trading account.

## COMMISSION STRUCTURE

| Share Price  | Basic    | Value    |
|--------------|----------|----------|
| .01-50       | 3 paisa  | 5 paisa  |
| 50.01-100    | 5 paisa  | 7 paisa  |
| 100.01-200   | 10 paisa | 14 paisa |
| Above 200.01 | 20 paisa | 25 paisa |

- Account Opening with Rs.5,000/- for Basic **e-Falah** Trade Account.
- Account Opening with Rs.500,000/- for Value **e-Falah** Trade Account.  
(Maintain balance of Rs.1 million)

### Taxes:

- Sind Sales Tax (SST): 13% of Commission.
- Capital Value Tax (CVT): 0.01% on total amount of buying.

### Charges:

- UIN Charges Rs. 150 (Each UIN), only applicable if account closed within one year of account opening.
- CDC Charges Rs. 250, only applicable if account closed within one year of account opening.
- CGT Fee, as per actually charged by NCSS.

### NCSS

- Capital gain Tax (CGT) will be collected on monthly basis as and when actually collected by NCCPL.  
The applicable tax rates are given below:

| S.No. | Period  | Tax Year 2015 | Tax Year 2016 | Tax Year 2017 |           |
|-------|---|---------------|---------------|---------------|-----------|
|       |   |               |               | Filer         | Non-Filer |
| (1)   | (2)   | (3)           | (4)           | (5)           | (6)       |
| 1.    | Where holding period of a security is less than twelve months   | 12.5%         | 15%           | 15%           | 18%       |
| 2.    | Where holding period of a security is twelve months or more but less than twenty-four months  | 10%           | 12.5%         | 12.5%         | 16%       |
| 3.    | Where holding period of a security is twenty-four months or more but the security was acquired on or after 1 <sup>st</sup> July, 2012 | 0%            | 7.5%          | 7.5%          | 11%       |
| 4.    | Where the security was acquired before 1 <sup>st</sup> July, 2012   | 0%            | 0%            | 0%            | 0%        |
| 5.    | Future commodity contracts entered into by the members of Pakistan Mercantile Exchange  | 0%            | 0%            | 5%            | 5%        |

### **Services offer to Basic e-Falah Trade Account**

- Execution of trades via mobile, desktop or by our website
- Web site access
- Real time Rates
- Secure Transactions
- Universal access to e-Falah Trade account
- Easy to use advanced Technology
- Real time portfolio updates
- Access to Research, Technical & Strategically Reports

### **Services offer to Value e-Falah Trade Account**

- Execution of trades
- Web site access
- Real time Rates
- Secure Transactions
- Universal access to e-Falah Trade account
- Easy to use advanced Technology
- Real time portfolio update
- Access to Research, Technical & Strategical Reports
- Experience and qualified Equity Analyst assigned to manage portfolio
- Experience trader to execute orders and follow ups

### **Shares transfer to your e-Falah Trade account**

You may easily transfer shares to your e-Falah Trade online account using the shares transfer option. The share transfer option allows you to transfer shares from and to the e-Falah Trade online account to and from your CDC Investor account respectively. You can also transfer shares from another broker to your e-Falah Trade online account. All you need to do is to just fill out the share transfer application form and send it to our designated branch.

#### **Detail for fill out investor account's delivery order.**

Participant ID: 05512

Participant Name: Alfalah Securities (Pvt.) Ltd.

#### **Account holders residing in another city**

For account holders who are residing in another city and who wish to transfer shares to their e-Falah Trade online account, please visit the CDC office in your city and deposit the CDC Delivery order for transfer of shares to your e-Falah Trade online account. If the CDC office is not available within your city, then kindly send the CDC check through courier to our registered address and we will do the needful for you.

### **Shares Transfer to CDC Investor Account**

If you don't want to tell your current broker You may transfer your shares to your CDC Investor Account and then give us your CDC Cheque to transfer your shares to e-Falah Trade online account.

**Shares Transfer letter** > after opening your account, CDC sub Account will be provided. Simply fill this share transfer form and forward to your current broker. They will transfer all securities holding to your new ALFALAH SECURITIES account. For any further query please do call us at 111 237(AFS) 111, PABX: +92-21-35645090-5.

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To,  
\_\_\_\_\_ Securities  
Settlement Department  
City: \_\_\_\_\_

Subject: **Request of transfer of securities to my new CDC Sub account**

Dear Sir,

Kindly transfer my following shares to my new CDC Sub account of ALFALAH Securities (Pvt.) Ltd  
Details of CDC sub account are as follows:

**CDC Participant ID** : 05512  
**Broker Name** : ALFALAH Securities (Pvt.) Ltd  
**My CDC Sub Account** : \_\_\_\_\_  
**My Name** : \_\_\_\_\_

Shares Transfer details are as follows:

| Shares Name or Symbol | Quantity Details | Shares Name or Symbol | Quantity Details |
|-----------------------|------------------|-----------------------|------------------|
| 1.                    |                  | 11.                   |                  |
| 2.                    |                  | 12.                   |                  |
| 3.                    |                  | 13.                   |                  |
| 4.                    |                  | 14.                   |                  |
| 5.                    |                  | 15.                   |                  |
| 6.                    |                  | 16.                   |                  |
| 7.                    |                  | 17.                   |                  |
| 8.                    |                  | 18.                   |                  |
| 9.                    |                  | 19.                   |                  |
| 10.                   |                  | 20.                   |                  |

Thanks & regards,

Name: \_\_\_\_\_

My ID or Account #: \_\_\_\_\_

Signature: \_\_\_\_\_

C.N.I.C # \_\_\_\_\_